

HEAD OFFICE

303 Church Street
 Private Bag X 44
 MOGWADI 0715
 Telephone : (015) 501 0243/4
 Fax no : (015) 501 0419
 E-mail: info@molemole.gov.za

**MOREBENG BRANCH OFFICE**

25 Cnr. Roets & Viviers Street
 MOREBENG 0810
 Telephone : (015) 397 4333 / (015) 397 4327
 Fax no : (015) 397 4334

www.molemole.gov.za

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: **Ralephenya T.D**

Reference: **FIN: 8/1/1/04**

19th September 2024

REQUEST FOR QUOTATION FROM SERVICE PROVIDERS REGISTERED ON CENTRAL SUPPLIER DATABASE (CSD) FOR THE TRAINING OF MUNICIPAL STANDARD OF ACCOUNTS (MSCOA) UPDATES AS PER THE LATEST VERSION FOR ALL FINANCE OFFICIALS.

Description	Amount
TRAINING OF MUNICIPAL STANDARD OF ACCOUNTS (MSCOA) UPDATES FOR ALL FINANCE OFFICIALS.	
Sub-Total	
VAT @ 15%	
Grand Total (Including VAT)	

The following documentation should be attached to the quotations:

- The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- Valid Tax Compliance status pin
- Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.

Vision: A developmental people driven organization that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.

Stage 1: Evaluation on functionality

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goals).

Criteria	Weights	Applicable values
Company Experience : <ul style="list-style-type: none">• Proof of RELEVANT experience by the bidding company in Providing MSCOA Training/ Awareness. Attach 5 appointment letters / Orders with contactable references on Client's company letterhead• Attach a maximum of 05 projects only	60	Average = 2 Good = 3
Facilitator: <ul style="list-style-type: none">• Attach a detailed Curriculum Vitae indicating a minimum of 5 years' experience in provision of training/ awareness in MSCOA.• Attach a certified copy of NQF6 in Accounting.• Attach the Certificate of preferred MSCOA trainer (Module 1, 2&3) by National Treasury.	40	Very good = 4 Excellent = 5
Total	100	

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Stage 2: Evaluation of Price and Specific Goals

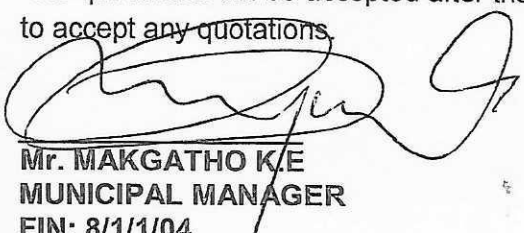
Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	5
Woman – Ownership of more than 50%	Identification document and Company and Intellectual Property Commission (CIPC) registration document	5
People with Disability	Medical Certificate Indicating Disability	5
Youth (18 – 34 years old)	Identification document	5

The following conditions will apply:

- a) Quotations must be on an official letterhead of the company
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- c) Incomplete quotations will be disqualified from further evaluation
- d) Payment will be effected within 30 days of receipt of invoice.
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- f) The bidder needs to ensure that there is skills transfer.
- g) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Wiso P at 015 501 2303** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **26th September 2024 at 11h00**, clearly marked **"TRAINING OF MUNICIPAL STANDARD OF ACCOUNTS (MSCOA) UPDATES AS PER THE LATEST VERSION FOR ALL FINANCE OFFICIALS"**

"No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations."



Mr. MAKGATHO K/E
MUNICIPAL MANAGER
FIN: 8/1/1/04

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